

HARTNELL COLLEGE  
CURRICULUM COMMITTEE

Minutes

2/4/2021, 2:00 PM, Virtual Meeting in Zoom  
Link to: <https://cccconfer.zoom.us/j/99405224747>  
Meeting ID: 994 0522 4747

Members

Faculty: Kelly Locke, Chair, Gabriel King, Gabriela Lopez, Ivan Guerrero, Emily Gutierrez, Daniel Perez or Rhea Mendoza-Lewis, Mercedes del Real, Norma Cuevas, Hermelinda Rocha-Tabera, Joel Torres, Deborah Stephens, Seaneen Sullinger, Violeta Wenger, Ann Wright, Emily Gutierrez, Richard Chapman

Administrators: Joy Cowden, Sachiko Matsunaga, Mohammed Yahdi, Maria Ceja

O & A Specialist: Guy Hanna

Support Staff: Herbert Cortez, Ruby Garcia, Jess Green

I. Adopt Agenda

**Agenda adopted MSC**

II. Consent Agenda

A) Cross-listing of courses for CSU Area F

This cross-listing as ETH is required as an eligibility requirement for CSU Area F (in addition to eligibility requirements on the substance of the course). It has no impact on the discipline into which the course is placed for minimum qualifications purposes. The only difference between the ETH version of the course on the right and the existing course outline on the left is the designator.

- 1) ENG 26 Chicana Literature as ETH-26
- 2) SJS 20 Introduction to Social Justice as ETH-20
- 3) SJS 22 Introduction to Women's Studies as ETH-22
- 4) SOC 15 Sociology of Immigration and Identity in the U.S. as ETH-15
- 5) SOC 20 Sociology of Gender and Society as ETH-40
- 6) SOC 30 Sociology of Latinxs in U.S. Society as ETH-33
- 7) SOC 42 The Sociology of Minority Relations as ETH-42
- 8) SOC 1 Introduction to Sociology as ETH-11

(a) Approve Consent Agenda: **MSC**

(b) **The cross listed courses will also need to be added to the catalog and the GE sheets used in Counseling department.**

III. Two Reading Program Items, Second Reading, Action

A) Certificate of Competency in High School Equivalency Preparation (see [folder for proposal](#))

1) Program Approval: **Program approved, MSC**

IV. Curriculum Equity Planning for 2021

A) Hartnell Student Success and Equity Committee: [Equity Rubric](#)

B) Glendale College's [Guide for Creating Equitable Curriculum](#)

C) Long Beach City College [Cultural Curriculum Audit](#) (Senate presentation and workbook—scroll down the page to see them)

D) Planning discussion—Can we pull this all together?

**In addition to SSEC and Equity Rubric, there is the Outcomes and Assessment Committee and its VALUE Rubrics for the Core Competencies.**

E) Action Items

***Curriculum Guide:* The Chair will make a calendar of curriculum item training topics for the future meetings. It will be a standing item on our agenda and we'll ask members to sign up for topic. They will be responsible for providing training and leading discussion on the topic at a Curriculum Committee meeting. Presentations could be made available on the website for faculty to use when creating course revisions or new courses.**

***Cultural Curriculum Audit:* Some ideas were to**

- **invite faculty in disciplines with larger equity gaps,**
- **incorporate new faculty**
- **focus on metamajors as a way to organize participants**

- **use the Equity Rubric dimensions when evaluating course outline and proposing changes**
  - **ensure that faculty leave the retreat with a fully complete course revision proposal so that proposed improvements are translated from personal classroom strategies to Course Outline of Record where practical.**
  - **Partner with Senate, SSEC, O & A and sponsor Cultural Curriculum Audit using the Long Beach City College model.**
  - **Procure funding for facilitator and faculty stipends**
- v. Curriculum 2021 Review: status update report  
**There are approximately 255 courses (our of ~720 active courses) that need review in 2021 in order to stay current. Email has gone out to faculty with the list of courses that need to be revised.**
- vi. Adjourn (Next meeting Thursday, February 18)